

DOROTHY HULL LIBRARY
Windsor Township
Board Meeting
Thursday, April 20, 2023 6 PM
Minutes

- 1) Meeting called to order at 6 PM by Reznick. Present: Reznick, Meade, Tardino, Gould, Watson and Runels. Director Sanders and Assistant Director Wagemaker; Citizens for Dorothy Hull-Windsor Township Library Chair Sabourin, Denise Parisian and Sandy Fields, of the Committee, also present.
- 2) No public comment.
- 3) Motion by Gould, second Watson, to add a statement by Watson to New Business portion of the agenda, carried 6-0.
- 4) Motion by Gould, second Tardino, to approve the minutes of March 16 with corrections, carried 6-0.
- 5) Financial reports: Tardino reported nothing unusual in the financial reports. Motion to approve pending audit by Tardino, second Watson, carried 6-0.
- 6) Old Business
 - a. Millage: Chair Sabourin reported the committee website is being updated to address questions. Yard signs have been distributed. The committee has held its last meeting before the millage vote. The library website has added budget information.
 - b. LSTA grant project The village Parks and Recreation Committee meeting was postponed so the benches will not be ordered before April 26. The village will cover the cost of the three new hot spots.
 - c. Library hours: Discussion of changing the library hours to include two nights and Saturday for a total of 40 open hours. Motion to direct the Director to create a schedule for consideration and submit in two weeks by Reznick, second Gould. Roll call vote: Reznick yes, Gould yes, Meade yes, Tardino yes, Watson no, Runels no. Motion carried 4-2.
 - d. Discussion on putting in writing the current practice monitoring cash flow. No action taken. Director agreed to complete before next meeting.
 - e. Planning for possible negative ballot results: Close in June and reopen at a later date and Go back on the November ballot both removed from list of possibilities. Scale down millage request and resubmit and Contract with Township with written conditions not removed from list but moved to the bottom. Go back on the August primary ballot and Search for grants and other financial assistance given highest priority.
- 7) New Business
 - a. Watson read a statement of appreciation of the library staff.
- 8) Information, Announcements, etc.
 - a. Director Sanders reported the fire marshal and auditor visits have been uneventful. She has also applied for rebates and improved gas rate pricing through Consumers Energy. Assistant Director Wagemaker will take vacation the week of May 15. The Director will take vacation the week of May 22. Board members will assist with the Memorial Day Parade.

- b. Circulation report: up across the board for March and separate Home Delivery numbers provided.
 - c. Finance Committee: Tardino reported on the certificate of deposit maturing in May. Motion by Tardino, second Runels, to reinvest account ending in -8372 for six months. Discussion pointed out this would bring this account in line with -6271 for November reconsideration. Roll call vote: Tardino yes, Runels yes, Reznick yes, Meade yes, Watson yes, Gould yes. Motion carried 6-0. Director will inform the township treasurer.
 - d. Strategic planning: update in packet.
 - e. Human Resources: Meeting notes in packet.
 - f. President's report; Reznick reported on meeting with township board requesting a new account for funds received via Go Fund Me. Transparency training is not ready to be presented.
- 9) Communications: Woodlands Cooperative Benefits Guide for 2022-2023. Note major change is that some funds can now also be used for legal services. Sanders provided an additional resource on employee burnout.
- 10) No public comment.
- 11) Motion to adjourn by Runels, second Gould carried unanimously. Adjourned 7:24 PM.

Respectfully submitted

Richard J. Runels

Secretary